

CAMP CENTRAL APPRAISAL DISTRICT

143 Quitman St.
Pittsburg, TX 75686

MINUTES

The Board of Directors for Camp Central Appraisal District met in a regular meeting Thursday, April 12, 2012 at 12:15 PM in the board meeting room of the Appraisal District office located at 143 Quitman Street, Pittsburg, Texas.

Members present: Dr. Dan Kincaid, Chairman
 Mr. Alan Brison, Secretary
 Ms. Gale Burns
 Mr. Fred Cook
 Mr. Jeff Kilburn

Members absent: None

Visitors Present: None

A quorum was established and the meeting was called to order by Dr. Dan Kincaid.

Dr. Dan Kincaid opened the meeting with prayer.

Dr. Kincaid opened Public Hearing on the 2013-2014 Reappraisal Plan at 12:15 pm and closed the Public Hearing at 12:20.

Dr. Kincaid entertained a motion to approve the 2013-2014 Reappraisal Plan. Mr. Jeff Kilburn made the motion of approval with a second from Mr. Alan Brison. Motion carried 5-0.

Dr. Kincaid entertained questions and possible corrections of the minutes of previous meeting. Ms. Gale Burns made a motion to approve the minutes and Mr. Fred Cook seconded the motion. Motion carried 5-0.

Dr. Kincaid entertained comments and questions concerning monthly disbursements. Mr. Fred Cook made a motion to approve the expenses with a second from Mr. Jeff Kilburn. Motion carried 5-0.

Dr. Kincaid recited the need to open an executive session in accordance with the Texas Government Code Section 551.071 consultation with the district's attorney Jim Evans. The board entered into the executive session at approximately 12:25pm and exited at approximately 12:55pm. No action was taken after the executive session.

Dr. Kincaid entertained nominations of appointment to the Appraisal Review Board. Mr. Jeff Kilburn made a motion to appoint Mary Jane Loftis to the Appraisal Review Board with a second from Mr. Alan Brison. Motion carried 5-0. Vernon Holcomb as Chairman and Nancy Mullins as Secretary.

Dr. Kincaid entertained questions and comments concerning a telephone system for the appraisal district office. Mr. Jeff Kilburn made a motion to approve the proposal by Cross Country Communications with a second from Mr. Fred Cook. Motion carried 5-0.

Dr. Kincaid entertained questions and comments concerning postage services for the appraisal district. Mr. Fred Cook made a motion to approve Stamps.com with a second from Mr. Alan Brison. Motion carried 5-0.

Jan reported on the collection reports for the month of March and Year to date.

No public comment or complaint was made.

Jan reported that S&S Roofing had completed work to eliminate the leak of building.

Jan reported sending Hasler Mailing Systems and Solutions a letter stating the intent to terminate the contract for postage meter and machine.

A postage refund request form was completed and returned for postage paid but not used.

She also reported the payment of 4 hours consultation and internet reimbursement to previous chief appraiser Geraldine Hull.

She discussed the contract for appraisal of complex properties. The board asked that Pritchard & Abbott and Capitol Appraisal Group come and speak to the board at the May and June meetings.


Jan commented the employees are doing great with their job responsibilities.

She reported on the automated offsite backups, 24/7 system monitoring, security updates, antivirus monitoring and management and the purchase of a printer by BIS Consulting.

She reported all homestead/home site appraisal notices were mailed in April. All other notices will be mailed in May.

Jan attended the local TAAD/TAAO chapter meeting in Tyler on March 30th.

Mr. Alan Brison made a motion to adjourn the meeting with a second from Mr. Jeff Kilburn at approximately 1:45pm. Motion passed 5-0.



Dr. Dan Kincaid, Chairman



Mr. Alan Brison, Secretary