

CAMP CENTRAL APPRAISAL DISTRICT

143 Quitman St.
Pittsburg, TX 75686

MINUTES

The Board of Directors for Camp Central Appraisal District met in a regular meeting Tuesday, November 27, 2012 at 12:15 PM in the board meeting room of the Appraisal District office located at 143 Quitman Street, Pittsburg, Texas.

Members present: Dr. Dan Kincaid, Chairman
 Alan Brison, Secretary
 Ms. Gale Burns
 Mr. Jeff Kilburn
 Chief Appraiser Tinsley

Members absent: Mr. Fred Cook

Visitors Present: None

A quorum was established and the meeting was called to order by Dr. Dan Kincaid at 12:20 PM

Mr. Alan Brison opened the meeting with prayer.

Dr. Kincaid entertained questions or comments on the minutes of previous meeting. Mr. Jeff Kilburn made the motion to approve the minutes, Ms. Gale Burns seconded. Motion carried 4-0.

Dr. Kincaid asked for questions or comments concerning monthly disbursements. A motion was made by Ms. Gale Burns to approve monthly disbursements, seconded by Mr. Alan Brison. Motion carried 4-0.

Dr. Kincaid entertained discussion and comments concerning the appraisal district obtaining membership to SAM'S CLUB. The board brought out the positive points of savings with office supplies, business credit, employee supplemental memberships, cash back earnings etc. Mr. Jeff Kilburn made a motion to

purchase the Business Plus Membership with employee supplemental memberships, seconded by Mr. Alan Brison. Motion carried 4-0.

Dr. Kincaid recited the need for an executive session in accordance with Section 551.071 Texas Government Code) Pending Litigation/Consultation with Attorney and (Section 551.074 Texas Government Code) Personnel Matters. The board entered into executive session at approximately 12:36 PM and exited approximately at 1:08 PM. No action was taken after executive session.

Dr. Kincaid then heard Chief Appraiser Tinsley explain concerns about the building wiring system after a service call by Gray Electric. The board discussed a course of action to solve the problem. Mr. Alan Brison made a motion to authorize the Chief Appraiser to negotiate the repairs needed with a cap of \$1,000.00 without further action by the board, seconded by Ms. Gale Burns. Motion carried 4-0.

Dr. Kincaid entertained questions and comments concerning the approval of naming the Chief Appraiser as the Records Management Officer. A motion was made by Mr. Jeff Kilburn, seconded by Ms. Gale Burns to approve naming the Chief Appraiser. Motion carried 4-0.

Jan discussed the tax collections and presented the Board with the monthly and year to date collection activity.

There was no public comment.

Jan supplied the board with an update status on GIS Mapping.

Jan reported to the board she had received the resolution from Pittsburg ISD appointing Dr. Kincaid and Alan Brison to 2-year terms on the Board of Directors, January 1, 2013 through December 31, 2014.

Jan reported she had completed the Chief Appraiser's Institute and received her certification. She also obtained her certificates for Open Meetings and Open Government as well.

She also discussed upgrading the office security system.

Jan reported the progress of moving toward payroll direct deposit and electronic transfer of funds now offered by bank depository.

Dr. Kincaid heard a motion made by Mr. Alan Brison to adjourn the meeting at 1:50 PM with a second from Ms. Gale Burns. Motion carried 4-0.



Dr. Dan Kincaid, Chairman



Mr. Alan Brison, Secretary